



MT. PLEASANT  
COMMUNITY ZONE

**2nd Edition**  
**Fall 2010**



# The Mt. Pleasant Community Street & Block Club Training Manual



working together to build a better, stronger, sustainable community

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Cleveland, Ohio 44104

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[www.mpcz.org](http://www.mpcz.org)

[www.mountpleasantneighborhood.com](http://www.mountpleasantneighborhood.com)

The updated edition of the Mt. Pleasant Community Street & Block Club Training Manual is available by contacting the Mt. Pleasant Community Zone, 11019 Kinsman Road, Cleveland, Ohio 44104 (216) 752.3492. The training manual explains how/why to start a street/block club; contains emergency an important numbers; a map of Mt. Pleasant and its Ward's councilpersons' contact numbers and much more.

You and your neighbors can join other Mt. Pleasant residents in creating and keeping the kind of neighborhood you want and a street/block club is one of the most effective ways to do this.

The Mt. Pleasant Community Zone is *“working together to build a better, stronger, sustainable community.”*

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**MY COMMUNITY, MY HOME,**  
**MY NEIGHBORHOOD**



# **EMERGENCY**

## **POLICE//FIRE/AMBULANCE**

# **911**

Non Emergency Police	(216) 621-1234
Community Service Unit	(216) 623-5426/5427
4 <sup>th</sup> District Police	(216) 623-5400
4 <sup>th</sup> District Commander's Office	(216) 623-5405
Fire Department	(216) 621-1212
EMS	(216) 623-4545
Poison Control Center	(800) 222-1222
First Call for Help	211

## **UTILITIES**

AT&T (SBC)	(800) 572-4545
Cleveland Public Power (CPP)	(216) 664-4600
Dominion East Ohio Gas	(216) 361-2345
Illuminating Company	(800) 589-3101
Sewers	(216) 664-2513
Street Light Outages	(216) 621-LITE
Time Warner Cable	(800) 683-1000
Water Department	(216) 664-3060

## **IMPORTANT PHONE NUMBERS**

Mayor's Action Center	(216) 664-2900
Abandoned Cars on Street	(216) 623-CARS
Battered Women Hotline	(216) 391-4357
Board of Elections	(216) 443-3200
Bulk Items Pick Up	(216) 664-4068
Child Abuse Hotline	(216) 696-KIDS
City of Cleveland Main Number	(216) 664-2000
Cleveland Housing Court	(216) 664-4295
Cleveland Metropolitan Schools	(216) 574-8000
CMSD Safety & Security	(216) 574-8552
Community Relations	(216) 664-3290
Consumer Affairs	(216) 664-4529
Consumer Credit Counseling	(800) 355-2227
Convention & Visitors Bureau	(216) 664-2000
Dead Animal Pick Up	(216) 664-3270
Department of Human Services	(216) 987-7000
Dogs (Stray, Barking)	(216) 664-3069
Domestic Violence	(216) 391-4357
Dumping Hotline (Visual Dumping)	(216) 664-3867
Dumping (Illegal)	(216) 420-8300
Elder Abuse Hotline	(216) 420-6700
Health Department	(216) 664-2300
Housing & Building Violations(Complaint Center)	(216) 664-2007
Landlord Tenant's Association	(216) 432-0617

Poison Control Hotline	(216) 231-4455
Rape Crisis Hotline	(216) 619-6194
RTA Schedule Information	(216) 621-9500
Snow Removal	(216) 664-2510
Social Security Administration	(800) 772-1213
Street Light Hotline	(800) 589-3101
Street Repair	(216) 664-2510
Traffic Signal Repair	(216) 420-8273
Trees (Removal/Trimming)	(216) 664-3104
Vacant Lot Maintenance	(216) 420-8300
Vital Statistics	(216) 664-2315
Waste Collection Department	(216) 664-3711
Witness Victim Center	(216) 443-7345

## **COMMUNITY ORGANIZATIONS**

Boys & Girls Club (Mt. Pleasant)	(216) 752-2450
Cleveland Public Library (E. 93 <sup>rd</sup> )	(216) 623-7088
Cleveland Public Library (E. 131 <sup>st</sup> Street)	(216) 623-6941
Cleveland Public Library (E. 140 <sup>th</sup> Street)	(216) 623-7032
Cleveland Public Library (Harvard-Lee)	(216) 623-6990
Cleveland Public Library (MLK)	(216) 623-7018
Cleveland Public Library (Rice)	(216) 623-7046
Cleveland Public Library (Slavic Village)	(623) 623-6913
Community Housing Solutions	(216) 231-5815
Community Organizing for Mutual Progress	(216) 991-8585
Concerned Citizens for SE Cleveland	(216) 921-3340
Discovery Center	(216) 283-5960
Earle B. Turner Recreation Center	(216) 420-8358
Fairfax Recreation Center	(216) 664-4142
Hamilton Recreation Center	(216) 664-4121
Harvard Community Services Center	(216) 991-8585
Mt. Pleasant Community Zone	(216) 752-3492
Mt. Pleasant Family Service Center	(216) 561-5488
Mt. Pleasant NOW Development Corporation	(216) 751-0023
Murtis H. Taylor Center	(216) 283-4400
Neighborhood Historic Preservation	(216) 426-3106
Peace In The Hood	(216) 538-4043
Salvation Army	(216) 341-1640
Slavic Village Development Corporation	(216) 429-1182
Thea Bowman Center	(216) 491-0699
Union Miles Development Corporation	(216) 341-0757
YMCA	(216) 941-5410
Zelma George Recreation Center	(216) 420-8800

**4<sup>th</sup> Wednesday of each month at 7:00 p.m. at the Covenant Community Church, 3342 East 119<sup>th</sup> located at East 119<sup>th</sup> and Kinsman Road, the Fourth District Community Relations meeting are held.**

# **INTRODUCTION**

## **Mt. Pleasant Community Zone (MPCZ)**

**Mission:** Mt. Pleasant Community Zone (MPCZ) supports the aspirations of individuals and families in the Mt. Pleasant Community through direct service provision and grants.

**Vision:** Mt. Pleasant will be a healthy community that is an inviting locale in which to live, work, learn, worship and play. The community, families, and individuals will support each other, particularly in ensuring that the community's children obtain a quality education and grow up to become healthy, productive adults. Adequate resources will be available to provide a safe and clean community that provides necessary services and supports the economic self-sufficiency of all households.

MPCZ offers programs and funding that strengthens, unifies, and builds the economic, cultural, educational, and social support systems for residents of Mt. Pleasant. MPCZ also offers community improvement and capacity building activities. The Plan developed and approved by the residents and stakeholders of Mt. Pleasant in 2001, targets four strategic directions for the healthy revitalization of the community:

***Economic Development*** – expand opportunities for Mt. Pleasant residents to increase income and wealth, including earning a living wage and pursuing entrepreneurial opportunities.

***Education*** – enhance opportunities to pursue a quality education and life-long learning.

***Physical Environment and Safety*** – improve the visual appeal of Mt. Pleasant, its functional capacity, sense of safety, and level of community investment.

***Community and Family Empowerment*** – empower individuals in Mt. Pleasant to reach their full potential.

MPCZ operates under three guiding principles: ***Build on community assets; expand the capacity of leaders, organizations and agencies to collaborate; and increase the overall impact of everyone's work in the community through coordination, collaboration, and planning.***

MPCZ is dedicated to working together to build a better, stronger, sustainable community. To realize its vision of Mt. Pleasant as a healthy, thriving community, MPCZ brings resources together to build on existing community assets and facilitates change as needed. MPCZ works to expand the capacity of community leaders, faith

and community based institutions, businesses, schools, and agencies by serving as an information clearinghouse. In addition, MPCZ helps to design and implement programs, provides funding, and evaluates the work as it relates to one or more of the strategic directions identified above. MPCZ also provides support to assist organizations in securing financial assistance for activities that support the implementation of The Plan, and, where necessary, fills gaps in services.

Visit us at [www.mpcz.org](http://www.mpcz.org) or [www.mountpleasantneighborhood.com](http://www.mountpleasantneighborhood.com)

For more information contact the Mt. Pleasant Community Zone, 11019 Kinsman Road, Cleveland, Ohio 44104 (216) 752-3492.

## Purpose of Street/Block Club

A really fine city must be safe, healthful, and an enjoyable place to live through all of its neighborhoods. You and your neighbors can join others in creating and keeping the kind of street/block club you want. An organized street/block club is one of the most effective ways to do this. An organized street/block club holds meetings, appoints officers, and implement programs focused on neighborhood improvement. It is a way you and your neighbors can get together to decide what should be done in your area to accomplish things that are difficult or impossible to do alone.

A street/block club is a group of persons in a geographical area who have decided to plan and work together to improve their homes, streets, schools, and generally, to make their neighborhood a better place in which to live, work, play and worship.

- Enhance, revitalize, and improve life in the neighborhood and the community with the goal of maintaining its beauty.
- Advocate for your street by:
  - Promoting a sense of community among the residents of the street, encouraging them to work together and develop respect for each other.
  - Restoring and maintaining high neighborhood standards to make the neighborhood an inviting place to live.

### Starting a Street/Block Club

The MPCZ staff is available to assist in the formation of your street/block club.

It takes one person with initiative, plus a few other interested neighbors to start a street/block club. They should begin by inviting all residents on the street to their meetings. At the first meeting the general purpose of the street/block club should be discussed and the opinions and concerns of those present.

The street/block club should attempt to reach all residents of the block, homeowners and tenants alike, all have a stake in their neighborhood and a share in maintaining and improving the neighborhood. Not everyone may choose to join or to come to meetings, but lines of communication should be kept open with everyone and everyone's opinion should be heard and respected.

### Step 1: Finding People to Get Started - THE LEADERSHIP TEAM

You can't start a street/block club alone, you have to get help from others from the very beginning. If you have friends on the street call them first and ask for their cooperation. Talk informally with people about the neighborhood. You may be able to pave the way for developing a leadership team of four or five people who share concerns and feel a community street/block club will be beneficial to the neighborhood. Invite the leadership team to meet in your home or a designated meeting site. This small planning group should:

1. Discuss conditions on your street and in the neighborhood that might strengthen your good surroundings.
2. Decide whether you want to work together to organize a street/block club to improve these conditions.
3. Decide the boundaries of the proposed street/block club.
4. Set a time and place for a meeting of all the residents within the proposed boundaries to be held in a home, church, school, or recreation center.
5. Agree on a plan for inviting everyone to the meeting.
6. Use the [www.mpcz.or](http://www.mpcz.or) or [www.mountpleasantneighborhood.com](http://www.mountpleasantneighborhood.com) to post meeting dates and location.

### Step 2: THE LEADERSHIP TEAM — How Can We Get More People Together?

The first job of the leadership team is to organize a way to contact other people on the block. There are a number of communication channels used by street/block clubs: posters, flyers, announcements throughout the community, churches, neighborhood websites and newspapers. For the very first street/block club meeting personal contact is best.

#### Advantages of Personal Contacts:

Personally calling on a neighbor makes him/her feel you are interested in him/her. It also assures him/her that if he/she comes to the meeting, he/she will not be a stranger. He/she will know at least one other person-**YOU**. The personal visit also gives you a chance to explain what a street/block club is, and give your ideas on what it can do. It also gives you an opportunity to hear what your neighbor thinks and what they would like to do. Furthermore, if your neighbor personally promises to come to the meeting, he/she will have a greater degree of commitment to show up. He/she can also suggest other neighbors who might be interested, and you will be able to use his/her name to introduce yourself to the other neighbors.

#### How to Make Personal Calls - Teams:

Many people prefer to go with another person to make calls. This is where the Leadership Team comes in. You can divide the street/block up into sections and assign each team of two or more to visit specified sections - a team of two people can support each other. Usually one might have ideas the other might not think of, and they can talk about their experience afterwards to improve their method of approaching neighbors and to figure out ways to involve the new neighbors they have met. In addition, a team-member can act as your representative. You won't want to break an appointment because you know you can't let the other person down.

### Deciding Whom to Call on and What The Boundaries Should Be

Everyone in the area should be involved in street/block club activities, but remember there is always room for growth. Make a decision on where to start. The actual boundaries of the street/block club could possibly be only half of a block, one side of the block, both sides of the street facing each other, or even a single apartment building. The boundaries will depend on such factors as how large the block is, population size, size of available meeting places, and the nature of the problems on the street.

The group should be large enough to tackle the problems with some assurances of success, but not so large that there is little chance for neighbors to get to know each other, let alone swap ideas. Once you decide on boundaries, you should proceed to contact everyone who lives in those boundaries: owners, renters, newcomers, and older residents.

In later agreeing to street/block standards, and in enforcing those standards, all the residents should depend on each other. Even the potential "instigators"... ones who don't cut the grass, put the garbage in the can, or keep up the exterior of their property, should be contacted. It's only by getting these residents to join that they can be influenced and persuaded to conform to the wishes of the rest of the neighbors. Remember though, that such people should never be invited to the meeting to be lectured about their undesirable behavior; it is by including them in the decision-making about what will be good for the whole street/block that they will come to live by better standards.

No matter how much you may enjoy calling on people, some will be harder to reach than others. Most everyone finds there is someone they'd rather not call on, which is a good reason why a leadership team is needed. One way to make sure you will use an effective approach is to have a "calling practice" in advance with the leadership team. The practice session can help you better detect how you might unintentionally "insult" someone, and can also tell you what "selling points" work best.

It is important to stress from the very beginning the value there is in setting up a street/block club. The continuation of a street/block club gives people the feeling of being part of a community and of sharing aims and ideas with neighbors; it also provides the machinery for working out immediate and long-range problems as they arise.

### Step 3: The First Meeting

After the leadership team has contacted the neighbors who will be prospective street/block club members, they should decide on a temporary chairperson for the first meeting, and they should decide on an agenda for the first meeting. An agenda is nothing more than a list of things to discuss or do. Since you will have already talked to many neighbors, you should have a good idea of what their concerns are. Your first meeting should cover the following:

1. An explanation of why your neighborhood should have a street/block club. Point out problems that need group attention and action.
2. Invite a speaker from an already established and successful street/block club to describe how his/her group got started and some of the possibilities for your group.
3. Vote on the question of whether to form a street/block club.
4. Elect officers (usually a president, vice-president, secretary and treasurer) for a temporary period, such as three months.
5. Appoint temporary special committees such as: By-Laws Committee, Complaint Investigation Committee, Fundraising Committee etc.
6. Set a time and place for the next meeting. Notification of members is usually the responsibility of the Secretary. Notices should be provided at least two weeks in advance.

#### **Step 4: Election of Officers and Writing of the By-Laws**

Officers are elected at the first meeting, and during the next three meetings the By-Laws are created, projects are decided upon and some committees may be functioning.

Once the By-Laws are adopted, it sets the rules for electing permanent officers, defines their duties, and outlines the period of time they may serve. The By-Laws will also tell the purpose and goals of the street/block club; rules by which the street/block will be governed; and duties of officers and committees. At the meeting, the proposed By-Laws is read, changes or revisions made. The members vote on its adoption and, once adopted, the By-Laws can only be changed according to the methods written into it. Since By-Laws are not easy to write, a sample follows.

### **BYLAWS Of (Street/Block Club)**

#### **ARTICLE I Street/Block Club**

##### **Section I. Name**

The name of the Corporation shall be the (Street/Block Club).

##### **Section 2. Principle Office**

The principle office or place of business is to be located: (Address of President, City of Cleveland, Cuyahoga County, Ohio.)

#### **ARTICLE II PURPOSE**

The purpose of the Street/Block Club will be to

#### **ARTICLE III**

## **MEMBERS**

### **Section 1. Number**

The membership of the Street/Block Club

### **Section 2. Dues**

Active members shall support the New Vision Empowerment Center by an annual gift.

### **Section 3. Resignation or Removal from Membership**

## **ARTICLE IV** **OFFICERS AND DUTIES**

### **Section 1: Officers**

The principle officers of the Street/Block Club shall be a President, Vice President, Secretary, and Treasurer, and Parliamentarian. The Street/Block Club officers shall perform the duties prescribed in these Bylaws, and the parliamentary authority adopted by the members.

### **Section 2: Nomination Procedure**

At a regular meeting, a Nominating Committee of

### **Section 3: Election and Term of Office**

The Officers should be elected for a term of

### **Section 4: Office-Holding Limitations**

No member shall hold more than

### **Section 5: Duties of Officers**

#### **A. President Street/Block Club**

1. Act as principal executive officer of the Street/Block Club.
2. Prepare agenda for meeting in consultation with the other officers.
3. Preside over all regular and special meetings.
4. Sign, with other appropriate officers, any legal documents.
5. Maintain current knowledge of issues/concerns, programs and activities.
6. Act as principal spokesperson for the Street/Block Club.
7. Prepare agenda for Executive Committee.
8. Appoint and supervise Standing Committee chairpersons, except the Nominating Committee.
9. Facilitate communication between residents and councilperson.
10. Ensure follow-through on all assigned tasks.
11. Assist in orientation of new members
12. The President shall be an ex-officio member of all committees except the Nominating Committee.

- B. Vice President, Street/Block Club**
1. Preside over meetings in the absence of the President.
  2. Support the current President.
  3. Become oriented to all duties and responsibilities of the President.
  4. Attend and participate in Executive Committee meetings.
  5. Chair a Standing Committee and fulfill committee chairperson position description.
  6. Assist in orientation of new members.
  7. Sign, with other appropriate officers, any legal documents.
  8. Perform other duties as assigned by the President.
- C. Secretary, Street/Block Club**
1. Record and sign the Minutes of the meetings.
  2. Send notices in accordance with the provision of the Bylaws or as required by law.
  3. Ensure that records are protected for long-term safekeeping.
  4. Maintain directory of the members, including names, addresses, and telephone numbers.
  5. Sign appropriate documents as needed.
  6. Maintain organization Record Book.
  7. Sign official Street/Block Club correspondence.
  8. Update Bylaws, as needed, when relevant resolutions are adopted.
  9. Attend and participate in Executive Committee meetings.
  10. Attend and participate in at least one other Standing Committee.
  11. Sign, with other appropriate officers, any legal documents.
- D. Treasurer, Street/Block Club**
1. Monitor receipts of all securities and monies due to and held by the club.
  2. Ensure that all funds are properly deposited and disbursed in a timely manner.
  3. Render monthly, quarterly, and annual financial reports of the organization to the members of the Street/Block Club.
  4. Ensure that all Federal, State, and local financial reports are filed on a timely basis, if applicable.
  5. Oversee the preparation of the annual budget and monitor its implementation.
  6. Oversee the design and implementation of an appropriate bookkeeping and accounting system.
  7. Sign fiscal forms and instruments as necessary and if applicable.
  8. Attend and participate in Executive Committee meetings.
  9. Attend and participate in fundraising meetings as necessary.
  10. Sign, with other appropriate officers, any legal documents.
- E.** Parliamentarian may be appointed by the President, if deemed necessary.
- F.** A Nominating Committee shall be elected by the members at the \_\_\_\_\_ meeting. It shall present a name for each officer position at the \_\_\_\_ meeting. Members of the committee are not barred from being candidates. Nomination from the floor will be allowed. Officers will be elected. The officers will be installed at the Annual Meeting in \_\_\_\_\_.

**ARTICLE V**  
**MEETINGS**

**Section 1: Regular Meetings**

There shall be \_\_\_\_\_ regular meetings each year. The regular meetings of the Street/Block Club shall be held on the \_\_\_\_\_ of the month unless otherwise ordered by full membership.

**Section 2: Annual Meetings**

**Section 3: Special Meetings**

Special meetings of members shall be called upon the written request of the president, by the members by action at a meeting, by a majority of the members acting without a meeting, or by \_\_\_\_ (%) of the members of the Club entitled to vote thereat. Calls for such meetings shall specify the purposes thereof. No business other than that specified in the call shall be considered at any special meeting.

**Section 4: Quorum**

Members present at a meeting shall constitute a quorum; provided, however, that no action by the members may be taken unless either (i) notice of the proposed action had been given to the Directors at the time of notice of such meeting was given, or (ii) a majority of the members are present at such a meeting.

**ARTICLE VI**  
**THE EXECUTIVE COMMITTEE**

**Section 1: Members**

The Officers of the Street/Block Club shall constitute the Executive Committee.

**Section 2: Power**

The Executive Committee of the Street Block/Club shall have general supervision of the affairs of the Street/Block Club between its business meetings, fix the hour and place of meetings, make recommendations to the members, and perform such other duties as are specified in these Bylaws. The Executive Committee shall be subject to the orders of the members and none of its acts shall be in conflict with actions taken by the members.

**Section 3: Committee Meetings**

Unless otherwise ordered by the members, the committee may hold regular meetings each month prior to the Street/Block Club meetings. Special meetings of the committee may be called by the President and may be taken unless either (i) notice of the proposed action had been given to members of such Committee at the time of notice of such Committee at the time of notice of such meeting was given; or, (ii) a majority of the members of such Committee are present at such meeting.

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**ARTICLE VII**  
**STANDING COMMITTEES**

**Section 1: Finance Committee**

A Finance Committee's members must be a member of the Street/Block Club and shall be composed of the Treasurer, and two other members appointed by the President promptly after each annual meeting. It shall have the duty of preparing the budget for the fiscal year beginning the first day of January, and submitting it to the Street/Block Club at its next regular meeting.

**Section 2: Fundraising Committee**

A Fundraising Committee shall be composed \_\_\_\_ members appointed by the President. Its primary function shall be to make plans for fund raising activities for the fiscal year as determined by the members.

### **Section 3: Membership Committee**

A Membership Committee shall be composed of \_\_\_\_ members appointed by the President. Its duties are to screen potential members recommended membership. It shall conduct orientation for new members. The committee shall be responsible for informing and building relationships with and engaging residents and other stakeholders of the Street/Block Club.

### **Section 4: Special Committees**

Special Ad Hoc committees may be appointed by the President as determined by the members.

## **ARTICLE VIII** **PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of *Robert's Rules of Order New Revised* shall govern the Street/Block/Club in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the Street/Block Club may adopt. These Bylaws govern the internal operations of the Street/Block Club.

### **Planning Your Street/Block Club Meeting**

The President must see that the planned order of business is followed. He/she must keep the discussion on the "right track;" refrain from expressing own opinion and must usually give everyone a chance to speak at least once.

1. A good street/block club meeting must leave the members feeling it was worth their while to come. The meeting should be planned. This is the job for (a) street/block club officers or (b) a Program Committee.
2. The time and place of the meeting should be published each month. Street/block clubs use a variety of ways of announcing meetings. Some have a Telephone Committee, or distribute fliers from door to door; or send out postcards. Most street/block clubs also find it helpful to meet on a regular day of the month. Some street/block clubs have a regular meeting place, while others prefer to select a facility on a rotating basis.
3. Begin and end on time so everyone will learn to be prompt. An hour to 1 ½ hour meeting is suggested.
4. Have a regular order of business and follow it. This is the general order of an Agenda:
  - ◆Call to Order
  - ◆Minutes
  - ◆Committee Reports
  - ◆Old Business
  - ◆New Business

Further help with parliamentary rules for the street/block club to follow can be found in **Robert's Rules** by Doris P. Zimmerman or **Meeting Procedures: parliamentary law and rules of order for the 21st century** by James Lochrie.

Procedures are generally necessary, simple, and fair. The democratic process is a way of settling differences of opinions and also giving the minority view serious and polite consideration.

### Planning Interesting Programs

Although socializing is important, the emphasis should be on civic affairs, and neighborhood improvements.

1. Civic interest could relate to such topics as election issues, local government, schools, public assistance problems, traffic signs, off-street parking, rubbish collection, street lighting, abandoned cars, housing code violations, misuses of vacant lots, bars, police relations, street cleaning and snow removal.
2. Home improvement may relate to painting, housing inspections, finding reliable contractors, financing, landscaping and decorating.
3. Social events may include picnics, holiday parties, and special events for the children and youth.
4. Seasonal topics may include gardening or yard clean-up, fall harvesting, holiday decorations and contests.
5. Cultural activities may include musical programs, trips to museums and other points of interest, art shows, theater parties, library lectures, films, and book reviews.

### Finding Good Speakers

Many speakers are available within the Mt. Pleasant Community and Greater Cleveland area. Most agencies and cultural centers are happy to comply with requests for speakers. Possible speakers include Councilpersons. Please contact the Mt. Pleasant Community Zone for further assistance.

If a speaker is to be invited, make arrangements with him/her well in advance and receive him/her at the door. Be sure your speaker is informed of the time and place of the meeting. Provide the topic you wish him/her to speak on, the length of time you wish him/her to speak, and whether or not there will be a question and answer period.

If you expect to have a lengthy business meeting your speaker may prefer to be first on the agenda or to come an hour or so later.

## Mt. Pleasant Community Zone (MPCZ) Assistance

Our goal is to maintain, improve and enhance the physical environment of the Mt. Pleasant Community by assisting area residents through a wide variety of resources. The Mt. Pleasant Community Zone's Community Outreach Coordinator can assist you in organizing your street/block club, facilitate the first meeting, promote and coordinate activities to meet identified issues on your street/block, assist with programs to meet the goals and objectives of the street/block club. The Code Enforcement Specialist can assist the street/block club in researching and identifying area properties for health and safety code violations, respond to complaints, educate residents on home repairs, etc. The Mt. Pleasant Community Zone may be able to fund projects to active grass roots organizations to build their internal capacity, or fund projects such as community gardens, Naturehood projects, etc.

The following are other types of assistance that MPCZ offers.

Leadership Training	Neighborhood Watch Training
Assist street/block club members in solving problems on their streets	Physical environment and safety projects funding
Street/Block Club Training	Community Engagement
Internal Capacity Building	Fund raising assistance
In Home Safety Training	Consolidated Plan
Community Ordinances Assistance	Community Education
Speakers on current events	Public seminars and forums
Information, referral and follow-up	Mt. Pleasant Resource Directory
Program or Speaker	Code Enforcement Activities

### Home Repair Assistance

#### 1. HOME REPAIR

MPCZ provides curbside surveys and inspections of homes and lots on your street to identify code and compliance issues, and give you suggestions and recommendations on the best ways to address those issues.

#### 2. HOME REPAIR WORKSHOPS

MPCZ conducts two (2) workshops each year to give residents some hands-on experience with minor repairs. At these workshops, MPCZ will also provide residents with resource information.

#### 3. HOUSING COURT ASSISTANCE

MPCZ can assist and accompany area residents when they are required to appear in Housing Court.

### Information & Referrals on:

MPCZ provides information and program referrals and follow-up support services on: security, energy conservation, home repair, and housing court assistance.

### Security

1. Generally programs and funding are provided for area commercial businesses. Security cameras and store front renovation.

### Energy

2. Area residents may qualify for Energy Conservation Programs (HWAP) Home Weatherization Program, House Warming.

### Home Repair

3. Tool Loan Programs, Paint Program, Repair-A-Home Program, Senior Housing Assistance Program, and C.A.S.H. Program.

### Housing Court Assistance

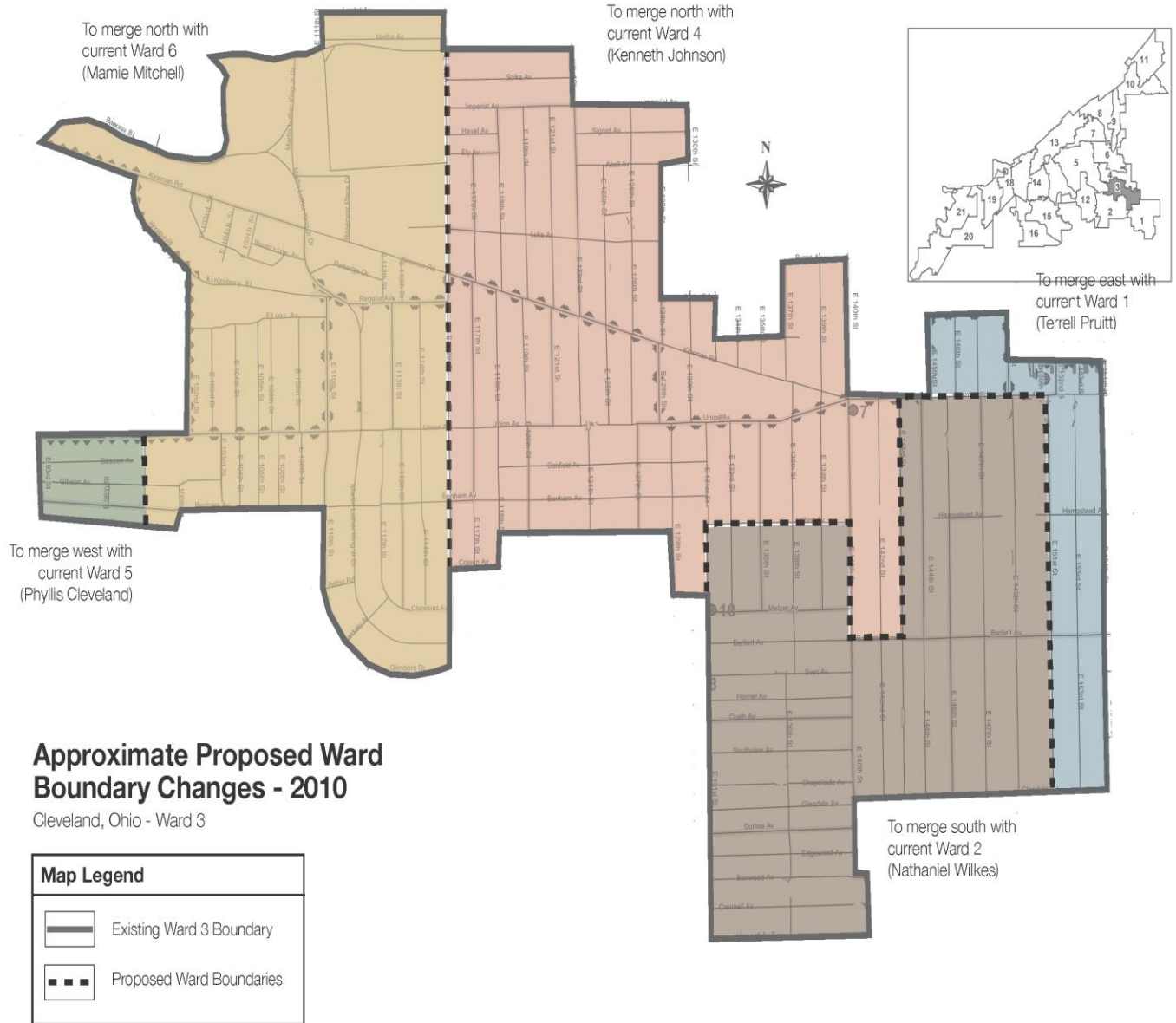
4. MPCZ will assist and accompany area residents when they are required to appear in Housing Court.

***If you are in need of any of these services, please contact MPCZ (216) 752-3492***

## Mt. Pleasant City Council Members Contact Information

- Ward 1 - Terrell H. Pruitt.....664-4944  
Email: council1@clevelandcitycouncil.org
- Ward 2 - Zachary Reed.....664-4945  
Email: council2@clevelandcitycouncil.org
- Ward 4 - Kenneth L. Johnson.....664-4941  
Email: council4@clevelandcitycouncil.org
- Ward 5 - Phyllis Cleveland.....644-2309  
Email: council5@clevelandcitycouncil.org
- Ward 6 - Mamie Mitchell.....664-4234  
Email: council6@clevelandcitycouncil.org
- Commander Deon McCaulley.....623-5404/05  
Email: DMcCaulley@city.cleveland.oh.us

# MAP OF MT. PLEASANT



**CITY OF  
CLEVELAND**



**“QUALITY OF LIFE”  
ORDINANCES**

**Mayor Frank G. Jackson**

**CITY OF CLEVELAND**  
**“QUALITY OF LIFE”**  
**ORDINANCES**

**CRIMINAL ACTIVITY AS A NUISANCE Ord. 630**

**630.01 Criminal Activity Nuisance Declared** (non- emergency (216) 621-1234)

Activities, as defined in any of the following Codified Ordinances, occurring on properties in the city and engaged in by an owner, occupant or invitee of the owner or occupant of the property, are declared to be nuisance activities. To be a nuisance activity, a criminal conviction is not necessary. There must be probable cause to believe that the activity occurred.

**Action to Abate Nuisance 630.02** (non- emergency (216) 621-1234)

If three or more nuisance violations are documented for the same address within 60 days, the Director of Public Safety will declare it a nuisance property. Notice will go out to the property owner, identifying the nuisance activities, declaring the property a nuisance. Owner or landlord of a nuisance property will have 10 days from the date of the notice in which to present a plan to the City on how they intend to prevent the nuisance activities from recurring. If the plan is workable and is aggressively implemented by the owner then the owner may not be responsible for the cost of further police response.

Activities include: animal violations including dog nuisance; killing or injuring animals; illegal fights between animals; cruelty or neglect of animals; keeping exotic animals without permit and control of animals and dangerous dogs. Disorderly activity violations including riot, failure to disperse; public intoxication, inducing panic, making false alarms; unnecessary noise and minor's curfew. This also includes drug abuse, gambling, liquor control, assault, theft and weapons violations, child endangering and contributing to unruliness or delinquency of a minor, etc...

**Penalty:** The estimated fine for each subsequent police response is **\$100**. Unpaid fines can result in a lien on the property. If owner does not present a plan, or does not try to stop the nuisance activities, then he or she will be charged the cost of police response for any further nuisance activities, as follows: if a 4th or subsequent nuisance activity occurs after notice and within 12 months of the 3rd nuisance activity, the costs of the police response shall be charged to the owner of the property and may be assessed on the property as a lien, if the owner does not pay the charges within 60 days—if the owner of the nuisance property is billed for more than three police responses after the property is designated as a nuisance, then the owner may be subject to criminal penalties. If there are no nuisance activities at a property declared to be a nuisance property for one year, then the property is no longer a designated nuisance property.

## **NOISE**

### **Regulation of sound devices Ord.683.01** (Non- emergency (216) 621-1234)

No person shall play any radio, music player, television, audio system or musical instrument anytime to annoy or disturb the quiet. Ord. 683.02 Playing sound devices in motor vehicles prohibits that no person shall play any radio, music player or audio system in the motor vehicle at such volume as to disturb the quiet.

**Penalty:** \$75 (1st Offense); \$100 up to \$500 (2nd Offense issued by Police) and possible 3rd degree misdemeanor. In addition, the equipment or device used is declared to be contraband and shall be seized and disposed of.

### **ETHNIC INTIMIDATION/HATE INCIDENT** 911 or (216) 623-5426

Ethnic intimidation is a criminal offense under Ohio Revised Code Section 2927.12 and Cleveland Codified Ordinances Section 623.16

Ethnic intimidation is a separate offense from aggravated menacing, criminal damaging or endangering, menacing, criminal mischief or telephone harassment when committed because of the victim's race, religion, gender, sexual orientation, ethnicity or natural origin, age, disability, Vietnam-era or disabled veteran status, or the victim's desire to live and/or travel in any neighborhood. If you or anyone that you know has been a victim of ethnic intimidation or a hate incident, contact the Cleveland Police Department immediately.

**Penalty:** Carries enhanced penalties

### **Motor Scooter and Mini-Motorcycles** (Non- emergency (216) 621-1234)

Motor scooters and mini-motorcycles cannot legally operate on Ohio's roadways unless they are titled, registered, covered by proper insurance and the operator is at least 16 years old with a motorcycle license or endorsement on his or her driver's license. Most of the small electrical and gas powered motor scooters or mini- motorcycles that are sold in stores are not roadworthy and therefore cannot be titled or registered. These scooters or mini-motorcycles are designed to be ridden on private property **only** and shall never be driven on the public street.

**Penalty:** Scooters or mini-motorcycles will be confiscated without proper license, papers and plates. **Ord. 437.03** Requires every motorcycle to be equipped with at least one and not more than two headlights. **Ord. 437.02** Requires operator and passenger of a motorcycle to wear safety glasses or other protective eyewear and passengers to wear a protective helmet.

## **CURFEW**

### **Daytime Curfew Ord. 605.141** (Non- emergency (216) 621-1234)

- (a) No child between the ages of six and seventeen shall be at any place within the city, except in attendance at school between the hours of 10:00 am and 2:30 pm during any school day, unless the child has written proof from the school authorities excusing him or her from attending school, or unless the child is accompanied by a parent or legal guardian or a responsible adult.
- (b) Each parent or legal guardian of a child between the ages of six and seventeen has a duty to prohibit the child from behaving contrary to section (a).

### **605.142 Suspension or Expulsion from School to remain under supervision: parental duties Imposed**

If a child is suspended or expelled from school, then each parent or legal guardian of the child shall have the following duties; prohibit the child from being at any public place at the times that the child would have been required to be in attendance at school had he or she not been suspended or expelled.

### **Nighttime Curfew Ord. 605.14**

- (a) Children shall not be upon streets, sidewalks, in a park or any public place between the following restricted hours, unless the child is accompanied by a parent or a legal guardian or a responsible adult selected by the parent or legal guardian to supervise the child.

	<u>Time &amp; ages</u>
<u>Darkness</u> to Dawn:	12 years or younger
<u>9:30 pm</u> to 5:00 am:	13 to 15 years old
<u>11 pm</u> to 5:00 am:	16 years old
<u>Midnight</u> to 5:00 am:	17 years old

**Penalty:** A misdemeanor of the fourth degree, 2nd offense misdemeanor of the 3rd degree, “unruly” charges may be filed against the child in Juvenile Court and parents will be charged, fined up to \$1000 plus court cost or 6 months in jail.

## **PARKING**

### **Abandoned Autos Ord.451.25** (Non- emergency (216) 621-1234)

No person shall park a vehicle within the city for a period in excess of seventy-two hours upon any street, alley, or public grounds. Any vehicle so parked shall be deemed abandoned and shall be subject to be impounded.

**Penalty:** Fine \$300 or more.

## **ANIMALS**

### **Dog Nuisances Ord.603.04** (Dog Warden 216-664-3069).

Each of the following constitutes a dog nuisance:

1. A dog which bites, barks, yelps, howls or bays in such a manner or to such extent as to disturb the peace and quiet or endanger the health of any person.
2. A dog which scratches or digs in or urinates or defecates upon any lawn, tree, shrub, plant, building or any other public or private property other than that of the dog owner.

**Penalty:** Failure to abate a nuisance by the dog owner results in a fine ranging from \$50.00 to \$100.00 for the first three offenses; for any fourth and subsequent offenses, the dog which constitutes the nuisance shall be impounded.

**Disposal of Dog Waste Ord. 603.041** (Dog Warden 216-664-3069).

No person who has the charge of control of a dog on any pedestrian way or any private property shall fail to maintain in his possession sufficient and readily useable wrappers, materials, or implements to remove and properly dispose of any fecal matter that may be deposited on the ground by the dog.

**Vicious Dogs Ord.604.01** Police emergency 911

Vicious dog means a dog that, without provocation, meets the following: has killed or caused serious injury to any person; has caused injury, other than killing or serious injury, to any person, or has killed or caused serious injury to any domestic animal; belongs to a breed that is commonly known as a “pit bull” dog, the ownership keeping or harboring primarily or in part for the purpose of a dog fighting or any dog trained for fighting.

**Control of vicious and dangerous dogs Ord.604.03** Police emergency 911

While the dog is on the premises of the owner, keeper, harborer, or handler it must be securely confined indoors, or in a locked pen which has a top the dimensions of which should be at least five feet by ten feet and must have secure sides and top. If structure should have no bottom secured to the sides, the sides must be embedded into the ground no less than two feet. Such structure must be suitable to prevent the entry of young children and designed to prevent the dog from escaping or in a locked fenced yard with fences at least six feet high.

**Insurance, Signs Ord.604** (Dog Warden 216-664-3069).

All keepers, harborers, or handlers of vicious dogs shall obtain a policy of liability insurance with an insurer authorized to write liability insurance in this state providing coverage in each occurrence, subject to a limit, exclusive of interest and costs, of not less than one hundred thousand dollars (\$100,000) because of damage or bodily injury to or death of a person caused, must provide a copy of the policy for liability insurance to the Animal Warden within 30 days of the dog incident and insurance must be renewed on a yearly basis.

**DUMPING PROHIBITED Ord. 551.26** (Non- emergency (216) 621-1234

No person shall dump garbage or solid waste on any public or private property or place not licensed as a solid waste disposal facility.

**Penalty:** Violators will be fined not less than \$500 or imprisoned for up to thirty (30) days for the first offense, and \$1,000 or imprisoned for up to sixty (60) days for each subsequent offense.

**TOY VEHICLES AND GAMES ON STREET Ord.411.04** (Non- emergency (216) 621-1234

(a) No person upon roller skates, or riding in or by means of any coaster; by vehicle or similar device shall go upon a roadway except while crossing a street at a crosswalk and except upon streets set aside as play streets when authorized as such.

(b) No person shall fly a kite, or play any game of ball or other game on any street unless the same has been set aside for playground purposes. Any equipment or device used as a moveable or mobile basketball hoop, that has been used on 2 occasions is hereby declared to be contraband, and shall be seized and disposed of.

**Penalty:** Violation is a minor misdemeanor, the maximum penalty is \$1000.00 and court costs. In addition, the equipment or devise used is declared to be contraband and shall be seized and disposed of.

**UNLAWFUL CONGREGATION Ord.605.09** (Non- emergency (216) 621-1234)

No person shall congregate with others on the sidewalk, street corner or within the parks or public grounds with intent to provoke a breach of the peace, or whereby a breach of the peace may be occasioned by the serious annoyance to pedestrians or by threatening, insulting or abusive conduct, and refuse to move on when ordered by a police officer.

**Penalty:** Violation is a misdemeanor of the first degree.

**LITTER ON PUBLIC PROPERTY; FEEDING BIRDS**

**Litter on public property; feeding birds Ord.613.02** (Non-emergency (216) 621-1234)

(a) No person shall throw or deposit litter in or upon any street, sidewalk or other public place within the city except in public receptacles or in authorized receptacles for collection.

(b) No person shall litter public property by the feeding of pigeons, starlings, sparrows or other birds, nor shall any person place food for the feeding of such birds on any public property so as to increase the hazard of rodent infestation.

**Penalty:** Violators shall be fined not less than \$10.00 and no more than \$50.00.

**WEEDS AND VACANT LAND** Ward Councilperson's Office

### **Removal of waste, surface water & noxious weeds Ord.209.04**

Written notice shall be served upon the owner or person in possession or control of vacant land that all noxious weeds growing upon such property shall be destroyed in the manner prescribed in section 209.01. As used in this chapter, "other noxious weeds" means and includes grasses over 10 inches in height and other types of plants.

**Penalty:** If the owner, leasee, agent or tenant having charge of the lands mentioned above fails to comply with notice, the Commissioner of Environmental Health shall notify the Director of Public Service, who shall cause such refuse, offal and surface waters to be removed, or noxious weeds to be cut and destroyed. The Director, after having caused the removal, shall bill the owner of such lands for the cost of removal, inspection, record research, notification and billing.

### **GARBAGE AND WASTE**

#### **Setting out containers Ord.551.04** (216) 664-3048

Solid waste shall be set out in proper waste containers (garbage cans or trash bags) on collection day in front of the premises or on the sidewalk adjacent thereto in accordance with the rules prepared by the Director of Public Service. Such waste container shall not be set out earlier than 12:00 Noon on the day preceding a regular collection day and shall be removed from the front of the property and returned to the container storage site within twelve (12) hours after collection.

**Penalty:** The maximum fine is \$100.00

## **To Residents of Mt. Pleasant**

Today, street/block clubs are critical in developing safe, healthy and vibrant neighborhoods. This training manual is meant to be a guide to help street/block club members to utilize their personal abilities and the wealth of information and help available in their communities. This manual is also a work in progress. Please forward any comments to help us continue to improve the Training Manual, pass it along that is how our community will improve. It is one thing to write the manual, it is another to go out into the community to gain block by block, street by street commitment of residents; and to guide the street/block clubs through their initial start up. The commitment of the Mt. Pleasant Community Zone in this regard is where the rubber will meet the road in improving the Mt. Pleasant Community. It goes without saying that residents who are involved with their neighborhood will make it a better place to live, work, play and worship.



**You don't have to move to live in a better neighborhood!!!!  
Good Luck!**







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